# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

## Part – A

## 1. Details of the Institution

1.1 Name of the Institution

> Krishna Chandra College,Hetampur,Birbhum

1.2 Address Line 1

> Hetampur

Address Line 2

> Birbhum

City/Town

> Dubrajpur

State

> West Bengal

Pin Code

> 731124

Institution e-mail address

> principalkccollege@yahoo.com

Contact Nos.

> 03462-270236

Name of the Head of the Institution:

> Dr.Goutam Chatterjee

Tel. No. with STD Code:

> 03462-270236

Mobile:

> 9434015200

Name of the IQAC Co-ordinator:

Dr.Rintu Kumar Biswas

Mobile:

9475170289

IQAC e-mail address:

kcciqac@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

1.4 **NAAC Executive Committee No. & Date:**
   *(For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)*

1.5 Website address:

http://www.krishnachandracollege.in

Web-link of the AQAR:

http://www.krishnachandracollege.in/aqar.php

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-------|-------|------|----------------------|-----------------|
| 1 | 1st Cycle | | | | |
| 2 | 2nd Cycle | | | | |
| 3 | 3rd Cycle | | | | |
| 4 | 4th Cycle | | | | |

1.7 Date of Establishment of IQAC :        DD/MM/YYYY

1.8 **AQAR for the year** *(for example 2010-11)*

2015-2016

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

    i.  AQAR _____ _____ (DD/MM/YYYY)4
   ii.  AQAR_____ _____ (DD/MM/YYYY)
  iii.  AQAR_____ _____ (DD/MM/YYYY)
  iv.  AQAR_____ _____ (DD/MM/YYYY)
   v.  AQAR_____ _____ (DD/MM/YYYY)
  vi.  AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University          State ☐   Central ☐   Deemed ☐   Private ☐

Affiliated College      Yes ☑    No ☐

Constituent College      Yes ☐    No ☑

Autonomous college of UGC      Yes ☐    No ☑

Regulatory Agency approved Institution      Yes ☐    No ☑

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution    Co-education ☑   Men ☐   Women ☐

                   Urban ☐   Rural ☑   Tribal ☐

Financial Status    Grant-in-aid ☑   UGC 2(f) ☑   UGC 12B ☑

               Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.11 Type of Faculty/Programme

    Arts ☑     Science ☑   Commerce ☑   Law ☐     PEI (Phys Edu) ☐

TEI (Edu) ☐  Engineering ☐  Health Science ☐  Management ☐

Others   (Specify)  [ . ]

1.12 Name of the Affiliating University *(for the Colleges)*

> **The University of Burdwan, West Bengal**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University  [ x ]

University with Potential for Excellence  [ x ]   UGC-CPE  [ x ]

DST Star Scheme  [ x ]   UGC-CE  [ x ]

UGC-Special Assistance Programme  [ x ]   DST-FIST  [ x ]

UGC-Innovative PG programmes  [ x ]   Any other (*Specify*)  [ x ]

UGC-COP Programmes  [ x ]

## 2. IQAC Composition and Activities

2.1 No. of Teachers  [ 07 ]

2.2 No. of Administrative/Technical staff  [ 0 1 ]

2.3 No. of students  [ 00 ]

2.4 No. of Management representatives  [ 01 ]

2.5 No. of Alumni  [ 00 ]

2. 6  No. of any other stakeholder and

community representatives  [ 01 ]

2.7 No. of Employers/ Industrialists         00

2.8  No. of other External Experts

2.9 Total No. of members                      10

2.10 No. of IQAC meetings held            02

2.11 No. of meetings with various stakeholders:     No.   --     Faculty   --

        Non-Teaching Staff Students    --     Alumni   --     Others   --


2.12 Has IQAC received any funding from UGC during the year?     Yes   [ ]   No   [✓]

        If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

    (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

        Total Nos.   ---   International   ---   National   ---   State   ---   Institution Level   ---


    (ii) Themes                -----

2.14 Significant Activities and contributions made by IQAC

> a)Encouraging faculty members to attain courses on quality improvement.b)Motivates to arrange seminar/conference/symposium to grow research based work culture. C) Maintaining harmonious relationship between students & teachers.

2.15 Plan of Action by IQAC/Outcome

    The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
| --- | --- |
| a)        Teaching Quality enhancement | a) Teachers are using Power Point as a modern mode of teaching.Geography department organised educational tours along |
| b)        Recommendation to | |

| | |
|---|---|
| faculty members to submit research project for financial support.<br><br>c)         Advice to the faculties to participate in conferences/seminar/symposium to improve research activities.<br><br>d)         Proposal submission to USG to organize seminars in this college.<br><br>e)         To arrange social work programme. | with students and faculty members.<br><br>b)Minor research projects (UGC) have already been applied by the faculty members to UGC.These are now under consideration of UGC decision for final reccomendation.<br><br>c)Adequate number of faculties participated and/or presented their research work in the session.<br><br>d)Two blood donation camps have been organized by NCC & NSS respectively. |

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body     Yes ☑    No ☐

Management ☐---   Syndicate ☐---   Any other body ☐---

Provide the details of the action taken

The following actions were taken to improve the internal quality of the institution :

a)Faculty members submitted their research project/plan to UGC for financial support.

b) Faculty members are presenting their research work in conferences/seminar/symposium.

c)Geography department organised educational  tours along with students are faculty members.

d) Blood donation camps have been organized by NCC & NSS.

# Part – B

# Criterion – I

## 1. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|---|---|---|---|---|
| PhD | | | | |
| PG | | | | |
| UG | 03 | | | |
| PG Diploma | | | | |
| Advanced Diploma | | | | |
| Diploma | | | | |
| Certificate | | | | |
| Others | | | | |
| **Total** | 03 | | | |

| Interdisciplinary | | | | |
|---|---|---|---|---|
| Innovative | | | | |

1.2  (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
    (ii) Pattern of programmes:

| Pattern | Number of programmes |
|---|---|
| Semester | |
| Trimester | |
| Annual | 2 |

1.3 Feedback from stakeholders*    Alumni ☐    Parents ☐    Employers ☑ Students ☑
    *(On all aspects)*

     Mode of feedback    :    Online ☐ Manual ☑ Co-operating schools (for PEI) ☐

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Yes

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> No

# Criterion – II

## 2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
|       |                  |                      | --         | -      |

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|---|---|---|---|---|---|---|---|---|---|
| R | V | R | V | R | V | R | V | R | V |
|   |   |   |   |   |   |   |   |   |   |

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|----------------|---------------------|----------------|-------------|
| Attended       | 0                   | 01             | 0           |
| Presented papers | 00                | 04             | 0           |
| Resource Persons | 0                 | 0              | 01          |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Overhead Projector

Teachers are providing study materials to students

2.7  Total No. of actual teaching days
during this academic year

182

2.8  Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

Photocopy

2.9  No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development  workshop

| 0 | 01 | 1 |
|---|----|---|

2.10 Average percentage of attendance of students

84%

2.11 Course/Programme wise
distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division | | | | |
|---|---|---|---|---|---|---|
| | | Distinction % | I % | II % | III % | Pass % |
| B.Sc. (Honours) | | | | | | |
| B.A.(Honours) | | | | | | |
| B.Com.(Honours) | | | | | | |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Monitoring the curriculum aspects, quality teaching, results etc. regarding the improvement of the internal quality.

2.13 Initiatives undertaken towards faculty development

| *Faculty / Staff Development Programmes* | *Number of faculty benefitted* |
|---|---|
| Refresher courses | 02 |
| UGC – Faculty Improvement Programme | |
| HRD programmes | |
| Orientation programmes | |
| Faculty exchange programme | |
| Staff training conducted by the university | |
| Staff training conducted by other institutions | |
| Summer / Winter schools, Workshops, etc. | |
| Others | |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|---|---|---|---|---|
| Administrative Staff | 17 | 12 | - | - |
| Technical Staff | 1 | 1 | - | - |

# Criterion – III

## 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1.Faculty members are encoureged to submit research project proposal to UGC, DST etc.for financial support.

2.Reommendation was made on the behalf of Research Expert committee for submitting proposals.

3.2        Details regarding major projects

|                   | Completed | Ongoing | Sanctioned | Submitted |
|-------------------|-----------|---------|------------|-----------|
| Number            |           |         |            |           |
| Outlay in Rs. Lakhs |         |         |            |           |

3.3        Details regarding minor projects

|                   | Completed | Ongoing | Sanctioned | Submitted |
|-------------------|-----------|---------|------------|-----------|
| Number            |           |         |            |           |
| Outlay in Rs. Lakhs |         |         |            |           |

3.4        Details on research publications

|                          | International | National | Others |
|--------------------------|--------------|----------|--------|
| Peer Review Journals     |              |          |        |
| Non-Peer Review Journals |              |          |        |
| e-Journals               |              |          |        |
| Conference proceedings   |              |          |        |

3.5 Details on Impact factor of publications:

Range ☐        Average ☐        h-index ☐        Nos. in SCOPUS ☐

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|-----------------------|---------------|----------------------------|------------------------|----------|
| Major projects        |               |                            |                        |          |
| Minor Projects        |               |                            |                        |          |
| Interdisciplinary Projects |          |                            |                        |          |
| Industry sponsored    |               |                            |                        |          |
| Projects sponsored by the University/ College |  |              |                        |          |

| | | | | |
|---|---|---|---|---|
| Students research projects *(other than compulsory by the University)* | | | | |
| Any other(Specify) | | | | |
| Total | | | | |

3.7 No. of books published    i) With ISBN No.    | - |    Chapters in Edited Books    | - |

ii) Without ISBN No.    | - |

3.8 No. of University Departments receiving funds from

UGC-SAP | - |    CAS | - |    DST-FIST    | - |

DPE | - |    DBT Scheme/funds | - |

3.9 For colleges    Autonomy | - |    CPE | - |    DBT Star Scheme | - |

INSPIRE | - |    CE | - |    Any Other (specify) | - |

3.10 Revenue generated through consultancy    | --- |

3.11 No. of conferences

organized by the Institution

| Level | International | National | State | University | College |
|---|---|---|---|---|---|
| Number | - | - | - | - | - |
| Sponsoring agencies | - | - | - | - | - |

3.12 No. of faculty served as experts, chairpersons or resource persons    | - |

3.13 No. of collaborations    International | - |    National | - |    Any other | - |

3.14 No. of linkages created during this year    | - |

3.15 Total budget for research for current year in lakhs :

From Funding agency | |    From Management of University/College | - |

Total | |

| Type of Patent | | Number |
|---|---|---|
| National | Applied | - |
| | Granted | - |
| International | Applied | - |
| | Granted | - |
| Commercialised | Applied | - |

3.16 No. of patents received this year

| | Granted | - |
|---|---|---|

3.17 No. of research awards/ recognitions    received by faculty and research fellows
Of the institute in the year

| Total | International | National | State | University | Dist | College |
|---|---|---|---|---|---|---|
| - | - | - | - | - | - | - |

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

- 

- 

3.19 No. of Ph.D. awarded by faculty from the Institution

- 

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF    -       SRF    -       Project Fellows    -       Any other    -

3.21 No. of students Participated in NSS events:

University level    -       State level    -

National level    -       International level    -

3.22 No.  of students participated in NCC events:

University level    40       State level    12

National level    15       International level    -

3.23 No.  of Awards won in NSS:

University level    -       State level    -

National level    -       International level    -

3.24 No. of Awards won in NCC:

University level [ 12 ]   State level [ 4 ]

National level [ 5 ]   International level [ - ]

3.25 No. of Extension activities organized

University forum [ - ]   College forum [ - ]

NCC [ 04 ]   NSS [ 06 ]   Any other [ - ]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 
- 

# Criterion – IV
# 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|---|---|---|---|
| Campus area | | | | |
| Class rooms | | | | |
| Laboratories | | | | |
| Seminar Halls | | | | |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. | | | | |
| Value of the equipment purchased during the year (Rs. in Lakhs) | | | | |
| Others | | | | |

4.2 Computerization of administration and library

Administration and Library were computerized

4.3 Library services:

| | Existing | | Newly added | | Total | |
|---|---|---|---|---|---|---|
| | No. | Value | No. | Value | No. | Value |
| Text Books | | | | | | |
| Reference Books | | | | | | |
| e-Books | | | | | | |
| Journals | | | | | | |
| e-Journals | | | | | | |
| Digital Database | | | | | | |
| CD & Video | | | | | | |
| Others (specify) | | | | | | |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart-ments | Others |
|---|---|---|---|---|---|---|---|---|
| Existing | | | | | | | | |
| Added | | | | | | | | |
| Total | | | | | | | | |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1)Computers with broadband internet access are used by the teachers for any teaching and/or learning purpose.Students are provided internet access through the computers (PC) under the guidance of teachers.Although free Wi-Fi internet facility through out the campus was provided for the srudents.

2)Technical hands are hired for learning the e-Governance through COSA.

4.6  Amount spent on maintenance in lakhs :

   i)  ICT            `-`

   ii)  Campus Infrastructure and facilities

   iii) Equipments          `-`

   iv) Others             `-`

**Total :**

# Criterion – V
# 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> 1.IQAC act as internal communication between student and their department.
>
> 2.Encouraging eco-consciousness among students.
>
> 3.Grievances Redressal Cell is working for students support.

5.2 Efforts made by the institution for tracking the progression

> 1.Regular observation
>
> 2.Regular meeting/monitoring
>
> 3.Faculty involvement through counselling system.
>
> 4.Regular feedback from students.

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|------|----|--------|--------|
| 3224 | -  | -      | -      |

(b) No. of students outside the state    Nil

(c) No. of international students    Nil

| Men | No | % | | Women | No | % |
|-----|----|----|--|-------|----|----|
|     |    |    |  |       |    |    |

| Last Year | | | | | | This Year | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| | | | | | | | | | | | |

Demand ratio    Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Career Counselling

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET [ - ]    SET/SLET [ - ]    GATE [ - ]    CAT [ - ]

IAS/IPS etc [ - ]    State PSC [ - ]    UPSC [ - ]    Others [ 30 ]

5.6 Details of student counselling and career guidance

Establishment mechanisms like Entry-in-service, Career Counselling Course are in vogue to make aware the students about the different govt. and private sector jobs after graduation.Teachers from within and outside take care of the counselling section.Similarly students are nourished to appear the competitive exams of different categories.College allows the former students to take part in those classes.

No. of students benefitted    [ 150 ]

5.7 Details of campus placement

| On campus | | | Off Campus |
|---|---|---|---|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| - | - | - | - |

5.8 Details of gender sensitization programmes

Rev | Anti-ragging committee and Sub-committee against Sexual Harassment are there to sensitize the students.Regular monitoring is done and committee take firm action in this regard if problem arise.

5.9 Students Activities

    5.9.1    No. of students participated in Sports, Games and other events

    State/ University level  | 30 |  National level  | |  International level  | |

    No. of students participated in cultural events

    State/ University level  | - |  National level  | - |  International level  | - |

    5.9.2    No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  | 08 |  National level  | - |  International level  | - |

Cultural: State/ University level  | - |  National level  | - |  International level  | - |

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|---|---|---|
| Financial support from institution | | |
| Financial support from government | | |
| Financial support from other sources | Nil | - |
| Number of students who received International/ National recognitions | Nil | - |

5.11    Student organised / initiatives

Fairs    : State/ University level  | |  National level  | - |  International level  | - |
Exhibition: State/ University level  | - |  National level  | - |  International level  | - |

5.12    No. of social initiatives undertaken by the students  | 02 |

5.13 Major grievances of students (if any) redressed: _____

# Criterion – VI

## 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

The main vision was to have wide publicity and advancement of higher learning by which the young generation of the locality would develop themselves in culture, education,health, games,sports and above all they would be attracted to the development of the society as well as the country.Hetampur was culturally very much in the forward line of the district where eminent author like Ashanandan Chattaraj composed many folk songs to create the consciousness of the people.

Mission at a glance

Krishnachandra College established in the year 1897 in remote educationally backward area in the district of Birbhum with the mission of advancement of learning and to fulfil the dream of the younger generation towards attracting them for higher education by which the country would be enlightened from East to West.Maharaja Krishnachandra of Hetampur had been kind enough to initiate the establishment of the college with some distinguised educationists in the district.

6.2 Does the Institution has a management Information System

The system was maintained manually

6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

Specialized facilities for teaching learning and research work/upgradation of laboratories for students assistance.

### 6.3.2 Teaching and Learning

Educational tour organized by departments apart from syllabus based projects to make teaching more.

6.3.3  Examination and Evaluation

Apart from University level final examination the institution framed an internal examination policy like Test Examination, continuous class test-based on short question and open discussion with students regarding their queries.

6.3.4  Research and Development

Encouragement of individual teachers to build up external linkage with other institution/research laboratories/centre within the country and abroad.

6.3.5  Library, ICT and physical infrastructure / instrumentation

Upgraded Library

6.3.6  Human Resource Management

Time and attendance

Performance Appraisal (UGC-PBAS)

6.3.7  Faculty and Staff recruitment

Permanent staffs are recruited by the Govt.rule.

6.3.8  Industry Interaction / Collaboration

Nil

6.3.9  Admission of Students

Through on-line admission process (Hons. Students) , Through Manual process (Pass Course students)

6.4 Welfare schemes for

| | |
|---|---|
| Teaching | |
| Non teaching | |
| Students | |

6.5 Total corpus fund generated

---

6.6 Whether annual financial audit has been done     Yes  ☑   No  ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|---|---|---|---|---|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | Govt. | Yes | Govt. |
| Administrative | Yes | Govt. | Yes | Govt. |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes     Yes  ☐   No  ☑

For PG Programmes     Yes  - No  -

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Although the college does not have autonomy for examination reforms yet the institution has developed an internal examination system like class test, monthly test, departmental evaluation etc.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The institution has not developed the curriculum other than the courses under preview of the university.

6.11 Activities and support from the Alumni Association

Nil

6.12 Activities and support from the Parent – Teacher Association

> Nil

6.13 Development programmes for support staff

> Computer training provided to support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Providing sufficient litterbins all over the camps to keep the college clean and healthy.

# Criterion – VII

## 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Infrasstructural Innovations, Website – To meet all the requirement the institution has launched its new website.
>
> www.krishnachandracollege.in
>
> Computerization of the Administrative Work. Computerization of Library, Eminent resource person, On-Line Admission, Laboratory Upgradation, Academic diary by the faculty members

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> a) Installed software for online admission, academic purpose, feedback system & other academic work.
>
> b) General practical laboratory upgraded.
>
> c) Faculty members are presenting their research work in conferences/seminar/symposium.
>
> d) Faculty members submitted their research project/plan to UGC for financial support.
>
> e) Blood donation Camps & social work programmes have been organized by NCC & NSS
>
> f) Geography department organized educational tours along with students and faculty members.

Revis

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Practice - 1

Title -  E-Governance
Objectives : Efficient & fast disposal of work
The practice : Keeping in mind importance of information, communication & technology (ICT) the concept of E-governance has been given due priority in the college, management & administrative system have been put under the coverage of this program necessary software in this regard has been installed.

*Practice – 2*

Title, Environmental Awareness :

Objectives : Creating awareness among the students about the importance of green environment & sustainable development.

The Practice : Green environment is a right to every citizen & future generation of the country.To create a clean, green & environment  in the college campus a lot of environmental programs like, tree plantation, water resource development , waste management etc. have been undertaken both by NCC & NCC wings of the college. Separate parking places for cycles, bicycles, four wheelers have been earmarked & provided spaces by the college authority .Initiatives for organizing eco clubs for different streams have been taken.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Responsive to the cause of sensitizing staff and students of the institution on the issue of environment.

7.5  Whether environmental audit was conducted?        Yes          No ⟍

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths :-

i)The college runs on a non-profit basis (which is an important aspect of modern day teaching to

cater to the needs of the rural society.

ii)Students are disciplined, obedient and cordial with the teachers.

iii)One of the pioneer co – educational colleges situated in a rural area with well defined goals ,

mission & vision .

iv)The students' result in the University Examination is very satisfactory and drop out rate is

strictly decreasing .

v)There was no loss of working day due to students hazards .

vi)The academic quality of the faculty members is noteworthy  any many of them are research

oriented .

vii)The college has a satisfactory campus surrounded by a boundary wall.

viii)The method of teaching is strengthened by ICT based project, computerized library , well
equipped laboratories  that co –  exist with a clean  and green campus with a green lawn and four
flower gardens .

**Weakness :-**

(i)        Shortage of non – teaching and teaching  staffs in relation to the total student strength .

(ii)        Lack of formal industry – institute collaboration .

iii) Scarcity of fund to construct new building , purchasing of modern equipment and maintenance of
infrastructure is a major problem of the college .

**Opportunities ; -**

i)Since a part of the college students belongs to the scheduled tribes a Tribal research centre may be
established .

ii0 More major / minor research projects may be applied for further research .

iii) The college has a vast area and can expand both academic space and sports facilities .

iv) The college is yet to establish a new professional  / job – oriented technical course .

v) To introduce Honours &  general courses on Statistics and Physical Education .

Rev

vi) To introduce PG programme in Bengali & History.

## 8. **Plans of institution for next year**

| | |
|---|---|
| i) | To arrange UGC level National seminar |
| ii) | To introduce Statistics & Physical education as electives subjects both in Hons. & General course. |
| iii) | To install solar-system to generate power |

*Name* _____          *Name* _____

_____          _____

*Signature of the Coordinator, IQAC*          *Signature of the Chairperson, IQAC*

_____***_____