Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**KRISHNA CHANDRA COLLEGE**
Name of the head of the Institution	**DR. GOUTAM CHATTERJEE**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**+919002244569**
Mobile no.	**9434015200**
Registered Email	**principalkccollege@yahoo.com**
Alternate Email	**principal@kccollege.ac.in**
Address	**HETAMPUR, BIRBHUM**
City/Town	**HETAMPUR**
State/UT	**West Bengal**

Pincode	**731124**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Pallav Jyoti Pal**
Phone no/Alternate Phone no.	**+919434641986**
Mobile no.	**7908227510**
Registered Email	**pallav.pjp@gmail.com**
Alternate Email	**iqac@kccollege.ac.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**https://kccollege.ac.in/admin-panel/CKUPLOAD/474845041.pdf**

4. Whether Academic Calendar prepared during the year

	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	**https://kccollege.ac.in/admin-panel/CKUPLOAD/262565177.pdf**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity

				Period From	Period To
1	B	2.03	2018	03-Jul-2018	02-Jul-2023

6. Date of Establishment of IQAC	19-Jul-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Meeting of IQAC	30-Jul-2019 01	17
Observation of International Women's Day	13-Mar-2020 01	163
Quiz	07-Nov-2019 01	50
YPC (Youth Parliamentary Competition)	07-Nov-2019 02	120
Meeting of IQAC	22-May-2020 01	14
Meeting of IQAC	27-Mar-2020 01	15

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Joyita Mukherjee, Assistant Professor, Dept of Zoology	Project	West Bengal Biodiversity Board, Dept of Environment, Govt of WB	2019 01	160000
Dr. Joyita Mukherjee, Assistant	UGC Travel	UGC	2019	178530

Professor, Dept of Zoology	Grant		01	

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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	**<u>View File</u>**
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	**<u>View File</u>**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

● **Optimum use of the college Learning Management System during the pandemic situation, whereby study materials, ebooks, eresources were uploaded. ● Regular online classes were arranged and held according to stipulated routines. The students were motivated to overcome their despair due to lockdown and strive for preparing themselves for the future. ● An initiative was taken to apply for the DBT star college scheme to get financial assistance. ● An initiative was also taken to apply for projects by encouraging the Science departments for a collaborative project. ● After the introduction of the CBCS Program under Burdwan University, several seminars, workshops have been organized by different departments.**

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	**Achivements/Outcomes**

Filling up some full-time teaching posts	● The college approached the WB College Service Commission for filling up the vacancies. A few posts were filled and the other is still vacant.
Timely delivery of curriculum	● Departments had distributed the class loads to the teachers. Syllabi were distributed among the teachers. ● Syllabi were completed in due time.
Up-gradation of departmental libraries	● The central library and all departmental libraries were upgraded. New books were purchased.
Organizing Seminar/workshop	● Workshops and seminars were organized by various departments. ● Faculties have regularly participated in the faculty development program, orientation, and refresher courses.
Using ICT classroom for teaching	● ICT classrooms were used for interactive teaching.
Incorporating LMS	● LMS incorporated.
Initiatives are undertaken during the pandemic	● Teachers have taken regular online classes to continue the study during the lockdown period. ● The teaching methods were modified following the needs of students. ● The distressed students were nurtured and mentored. ● Various online teaching platforms were used like: Zoom, Google meet, Team link, and Google classroom.
Mentorship Programme	● Departments were requested to continue mentoring students batch-wise.

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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body	24-Dec-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**09-Feb-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	• **Students pay their fees online mode. • The office uses Tally ERP 9 for financial accounting and College Administration Management System (CAMS) for the database. • The college uses the salary and payroll management system (HRMS). • Integrated library management system software (CAMS) is used by the central library of the college. The library is connected with Nlist for access to ebooks and ejournals. • Online admission and registration were done through the college portal and university portal. • The college has biometric attendance for its teachers and nonteaching staff. • The college website is dynamic and updated.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

> **As the College is affiliated with The University of Burdwan, it fully follows the University curriculum. The College prepares the academic calendar with the help of the academic calendar of the affiliating university. The syllabus is distributed among the teachers in departmental meetings and classes allotted as per the routine. The departmental routines are approved by the Principal. The**

principal supervises the regularity of classes. Teachers note down the topic taught in every class to keep track of the progress of the coverage of the syllabus. Regular departmental meetings are also held to discuss the extent to which the syllabus has been completed. Teachers also supplied study material through WhatsApp, Google Classroom, and the Departmental website. Departments use tutorials, continuous assessments, and mentor-mentee exchanges to identify the learning difficulties and special needs of the students. Students are supported with a bridge course at the beginning of a semester to help them to catch up with the prerequisites. The College provides a Wi-Fi-enabled campus and a good student-computer ratio for its students as an additional boost. Apart from the conventional chalk and talk method, ICT-based teaching-learning methods are extensively used. For smooth and quick communication among the Teachers and Students, the WhatsApp group was created for different semesters. All students are directly connected with the Principal by the Telegram group. In the pandemic time, after March 2020, the faculty members for utilize various online platforms like Google Classroom, Team link, Zoom, Skype, etc. Teachers also conduct their assessments using online platforms. During the pandemic, online meetings were arranged. As maximum students of our college are from a remote village, A section of students faces difficulty for tracking of the courses due to internet-related problems. In addition to the online classes, teachers were always tried to connect with them using the conventional method of Phone calls, providing study materials via website/WhatsApp.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	YES	YES

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Apiculture	15/07/2019	17
Logic And Sets	15/07/2019	23
Basic Analytical Chemistry Or It Skill In Chemistry	15/07/2019	23
Mushroom Culture Technology	15/07/2019	8
Computer Basics And Computer Applications	15/07/2019	23
Aquarium Fish Keeping	03/01/2020	17
Graph Theory	03/01/2020	23
Film Studies	03/01/2020	42
Pharmaceutical Chemistry Or Analytical Clinical Biochemistry	03/01/2020	23
Herbal Technology	03/01/2020	8

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Research methodology and Field work, Geography Dept, CC (Field report on Socio-economic Survey of Milanchak Village, Birbhum)	23
BSc	Ecological Field study (Ballavpur Wildlife Sanctuary) organized by Dept of Zoology	15
BSc	Exploring the phytodiversity in Darjeeling 2019 (organized by dept of Botany)	18

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The College has a Feedback mechanism from its stakeholders. In the year 2019-20, feedback were obtained from students, Teachers, Alumni, Parents via online mode. In addition, students can express their views through the Students' Union. The emphasis was given to the curriculum, subjects, facilities provided by the College, library facility, and teaching-learning. In addition, feedback were taken through the regular Academic Advisory Committee, Teachers Council meetings with the Principal and teachers. Employers and Alumni frequently gave feedbacks directly to the Principal and the advisory committee during the year on various occasions/events. The collected feedbacks were analyzed. Suggestions were discussed with respective teachers by the Principal and Co-ordinator, IQAC.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	General	119	Nill	Nill
BSc	General	169	324	27
BSc	Honours	201	739	106
BA	General	973	1301	806
BA	Honours	543	1679	303

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3327	Nill	38	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
68	67	31	6	6	13

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View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has a robust mentoring system to address different issues faced by students. After completing formal school education, when a student is admitted to college, he or she faces a myriad of challenges. To overcome such challenges a student needs a good mentor. In this scenario, we believe that our mentoring system may play a pivotal role. Each of the departments of our college has a departmental coordinator. The principal of the college has endorsed the departmental coordinators to assign a mentor to each of the students. The students mentored by a faculty regularly discuss their problems whenever required. In this mechanism, a student often communicates their areas of difficulties in understanding to the mentor assigned to them. The mentor carefully resolves the issue with regular discussions with him or her. Mentors also guide the mentee to prepare for various competitive exams. Not only that the mentors also have to measure the progress of the student on regular basis. The mentor often gives the mentee some interesting problems, assignments, and projects to increase the academic involvement of the mentees. The mentees are given a specific time limit to complete the problems, assignments, and projects. If the mentee can solve the problems, assignments, and projects within the specified time limit, then the mentee is encouraged to take up new reading to enhance their knowledge. After the completion of reading the mentee is encouraged to take up new problems if time is available. When the mentee can not solve the problem within the specified limit the mentee discusses the problem with the mentor. The

mentor tries to understand where the mentee has faced a problem. Then the mentor tries to resolve the issue by discussing it with the mentee. Then the mentee tries to solve the problem on his or her own. If he or she again faces issues he or she again discusses with the mentors.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3327	38	1:88

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
45	38	7	7	15

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Joyita Mukherjee	Assistant Professor	UGC Travel Grant
2019	Dr. Joyita Mukherjee	Assistant Professor	Project from West Bengal Biodiversity Board, Dept of Environment, Govt of WB

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BAP	GENERAL PART III 2020	15/10/2020	29/10/2020
BA	BAH	HONOURS PART III 2020	09/10/2020	29/10/2020
BSc	BSP	GENERAL PART III 2020	15/10/2020	29/10/2020

BSc	BSH	HONOURS PART III 2020	09/10/2020	29/10/2020
BA	BAP	SEM VI GENERAL 2020	13/10/2020	29/10/2020
BA	BAH	SEM VI HONS-2020	07/10/2020	29/10/2020
BSc	BSP	SEM VI GENERAL 2020	13/10/2020	29/10/2020
BSc	BSH	SEM VI HONS 2020	07/10/2020	29/10/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

• The college adheres to the syllabus prescribed by the affiliating University. • The specialization and expertise of individual teachers play an important role in the papers or topics allocated for teaching. • Several faculty members are engaged in preparing class routines based on which teaching periods are allocated to every department. • Questions are asked regularly in the classroom. • The academic improvement of students is mapped dynamically through continuous evaluation using different methods like internal assessments, assignments, presentations, students seminar, students projects, group discussions, quizzes etc. • Special classes are organized for the students requiring additional help. • Regular feedbacks are taken from the students to improve teaching-learning method.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college adheres to the academic calendar as announced time to time by the affiliating University. Thus, prior to the commencement of the academic session an academic calendar is notified which clearly specifies the date or time of various university academic events. After that the department plans their own schedule of classes, organizing various seminars, workshops, educational tour etc. In this year also the department strictly followed the academic calendar issued by the affiliating university. However, due to the outbreak of covid 19 pandemic and closure of the educational institution from the last part of the march, 2020 the institute strictly obeyed the guidelines issued by the affiliating Burdwan University and the Government of West Bengal. From the later half of the month of March,2020 the offline classes were shifted to online mode as far as practicable.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://kccollege.ac.in/admin-panel/CKUPLOAD/1457389097.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BAP	BA	GENERAL PART III 2020	3	3	100
BAH	BA	HONOURS PART III 2020	36	34	94.44
BSP	BSc	GENERAL PART III 2020	1	1	100
BSH	BSc	HONOURS PART III 2020	37	34	91.89
BAP	BA	SEM VI GENERAL 2020	584	102	17.47
BAH	BA	SEM VI HONS-2020	269	196	72.86
BSP	BSc	SEM VI GENERAL 2020	16	8	50
BSH	BSc	SEM VI HONS 2020	90	63	70

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://kccollege.ac.in/admin-panel/CKUPLOAD/1026457361.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	720	West Bengal Biodiversity Board	5.6	2.54
Minor Projects	720	Department of Science Technology and Biotechnology, Govt. of West Bengal	8	4.96

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NA	NA	Nill	NA

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NA	NA	NA	NA	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Not applicable	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	History	1	0
National	Bengali	3	0
International	Chemistry	6	1.2
International	Geography	2	0
International	History	1	0
International	Mathematics	1	1.95
International	Zoology	2	4.22

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	2
Botany	1
Bengali	3

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of	Citation	Institutional	Number

			publication	Index	affiliation as mentioned in the publication	of citations excluding self citation
The Impact Of Global Migration On Infectious Diseases.	S. Let	Gedrag Organisatie Review	2020	0	Krishna Chandra College	Nill
Harano Khata Of Ramapada Chowdhury	T. Goswami	Abakash	2019	0	Krishna Chandra College	Nill
Vidyasagarer Ma	T. Goswami	Avimukh	2019	0	Krishna Chandra College	Nill
Batpakurer Phena – A Review	T. Goswami	Dibaratrir kabya	2020	0	Krishna Chandra College	Nill
Cosmological solutions of the Israel-Stewart transport equation	S. Bhattacharjee and S. Chakraborty	Europhysics Letters	2019	0	Krishna Chandra College	Nill
GC-MS Analysis of Antibacterial Phytochemicals from Cassia sophera Linn	Shyamal K. Jash, Dilip Gorai, Lalan Chandra Mandal and Sekhar Pal	International Journal of Pharmaceutical Sciences and Nanotechnology	2020	0	Krishna Chandra College	Nill
Physiological response of fish under variable acidic conditions: A molecular approach through the assessment eco-physiological marker in the brain	Mukherjee, A., Bhowmick A.R., Mukherjee, J., Moniruzzaman, M.	Environmental Science and Pollution Research	2019	0	Krishna Chandra College	Nill
Potential risk of organophosphate exposure in male reproductive system of a non-target insect model Drosophila melanogaster	Mandi, M., Khatun, S., Rajak, P.,	Environmental Toxicology and Pharmacology	2019	0	Krishna Chandra College	Nill

	Mazumdar, A., Roy, S.,					
Concealed Chemical Cue in Human Relationship with Smell	Shyamal K. Jash, Dilip Gorai, Lalan Chandra Mandal and Rajiv Roy	Mini-Reviews in Organic Chemistry	2020	0	Krishna Chandra College	Nill
Recent Study of the Sculptural and Architectural Remains from Deo, District Aurangabad, South Bihar	Dr Kumkum Bandyopadhyay	Pratna Samiksha	2019	0	Krishna Chandra College	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	NA	NA	Nill	Nill	Nill	Nill

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	18	47	3	3
Presented papers	3	13	2	4
Resource persons	3	4	3	3

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students

	collaborating agency	participated in such activities	participated in such activities
World Forestry Day 21st March	3/15 BENGAL BN NCC, K C COLLEGE	1	110
World Water Day 22nd March	3/15 BENGAL BN NCC, K C COLLEGE	1	115
World Health Day 7th April	3/15 BENGAL BN NCC, K C COLLEGE	1	105
World Earth Day 22nd April	3/15 BENGAL BN NCC, K C COLLEGE	1	125
World No Tobacco Day 31st May	3/15 BENGAL BN NCC, K C COLLEGE	1	130
International Day Of Yoga 21st June	3/15 BENGAL BN NCC, K C COLLEGE	1	155
International Day Against Drugs Abiuse Illicit Trafficking 25th June	3/15 BENGAL BN NCC, K C COLLEGE	1	105
Tree Plantation Drive 12th September	3/15 BENGAL BN NCC, K C COLLEGE	1	125
World Aids Day 1st December	3/15 BENGAL BN NCC, K C COLLEGE	1	120
National Voters Day 25th January	3/15 BENGAL BN NCC, K C COLLEGE	1	124

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	NA	NA	Nill

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NCC	3/15 BENGAL BN NCC, K C COLLEGE	Cancer Awareness Drive 4th February	1	110
NCC	3/15 BENGAL BN NCC, K C COLLEGE	Pulse Polio Immunization Drive	1	140
NCC	3/15 BENGAL BN NCC, K C COLLEGE	National Voters Day 25th January	1	124
NCC	3/15 BENGAL BN NCC, K C COLLEGE	World Aids Day 1st December	1	120
NCC	3/15 BENGAL BN NCC, K C COLLEGE	Tree Plantation Drive 12th September	1	125
NCC	3/15 BENGAL BN NCC, K C COLLEGE	International Day Against Drugs Abiuse Illicit Trafficking 25th June	1	105
NCC	3/15 BENGAL BN NCC, K C COLLEGE	International Day Of Yoga 21st June	1	155
NCC	3/15 BENGAL BN NCC, K C COLLEGE	World Health Day 7th April	1	105
NCC	3/15 BENGAL BN NCC, K C COLLEGE	World Water Day 22nd March	1	115
NCC	3/15 BENGAL BN NCC, K C COLLEGE	World Forestry Day 21st March	1	110

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	NA	NA	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participan
Nil	NA	NA	Nill	Nill	NIL

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	NA	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1975000	985450

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current	Newly Added

year	
Classrooms with Wi-Fi OR LAN	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
CAMS	Partially	2.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	20750	Nill	824	20394	21574	20394
Reference Books	16413	Nill	11	6094	16424	6094
e-Books	1	5740	1	5900	2	11640
Journals	2	120	Nill	Nill	2	120
e-Journals	Nill	Nill	2	Nill	2	Nill
Digital Database	Nill	Nill	5	Nill	5	Nill
CD & Video	Nill	Nill	28	Nill	28	Nill
Library Automation	Nill	Nill	1	Nill	1	Nill
Weeding (hard & soft)	Nill	Nill	18	Nill	18	Nill
Others(specify)	Nill	Nill	974	Nill	974	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NA	NA	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	56	1	8	2	1	1	0	45	0
Added	0	2	0	0	0	0	1	5	0
Total	56	3	8	2	1	1	1	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Chemistry	https://www.youtube.com/channel/UCr9v_1dxhcHSWYpaE3BHeVw
Chemistry	https://us04web.zoom.us/j/9705419529 https://www.classmarker.com https://drskjash.blogspot.com https://kccollege.ac.in/classnote_details.php?id=X0AjIUA=&dcnsubject=Chemistry
Chemistry	https://kccollege.ac.in/classnote_details.php?id=X0AjIUA=&dcnsubject=Chemistry https://www.youtube.com/channel/UCbQdjR3lXJaTBId7RJytaCw https://kccollege.ac.in/classnote_details.php?id=X0AjIUA=&dcnsubject=Chemistry
Economics	https://kccollege.ac.in/classnote_details.php?id=X0AjIUA=&dcnsubject=Chemistry https://studio.youtube.com/channel/UCHfKHRFt_r7MobDx3op2WyQ/videos/upload?filter=%5B%5D&sort=%7B%22columnType%22%3A%22date%22%2C%22sortOrder%22%3A%22DESCENDING%22%7D
Botany	https://kccollege.ac.in/classnote_details.php?id=X0AjIUA=&dcnsubject=Botany
Geography	https://www.youtube.com/channel/UClOL0pXk5p2jnE3jWtXL36g
English	https://youtube.com/channel/UClJCSZBP6PHnwjXqHa51BAg

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1200000	502371	775000	483079

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Krishna Chandra College has a conventional procedures and policies for maintaining and utilizing physical, academic, and support facilities - laboratory, library, sports complex, computers, classrooms, etc. Maintenance of the laboratory: • The laboratory equipment, specimens, and other necessary chemicals are purchased by the office of the Principal and purchase committee as per the requirements of the teaching departments of the college. • Record of maintenance account is maintained by teachers and supervised by the coordinator of the concerned departments. • The Lab attendant issues equipment to the students before the commencement of practical class through the issue register. • The lab attendant keeps a record of any breakage, the calibration, repairing, and maintenance of sophisticated lab equipment. • Stock register is regularly maintained. Maintenance of library: • The college Library is automated. The library software is used for Library for housekeeping operations (circulation, serial control, stock verification, etc.) • The list of books and other materials for purchase in the library is taken from the departments, and Coordinators of the departments are actively involved in this process. The principal duly approved and signed the finalized list of required books. • For maintenances of library infrastructure and facilities, the library committee and Principal have been responsible for purchasing books/manuscripts and other materials. • The departments of the colleges have a good stock of texts and references in their departmental libraries. • For enriching the library, the library committee always encourages the departments to procure good publications from national and international publishers. • The library committee appeals to the teachers and alumni to donate books. • To ensure the return of books, students must obtain a 'no dues' certificate from the library before appearing in the end semester examinations. • to take users' feedback, a suggestion box is installed inside the prominent position of the central library. • Library periodically does the stock verification. Maintenance of the sports facilities: • Students' union takes responsibility for the maintenances of the sports facilities. The necessary goods/sports items and fitness-related equipment are purchased by the Principal as per the recommendations of the sports committee and the Student Union of the college. • The college authority purchases them by calling quotations. • Some of the sports items are kept in boys'/girls' common rooms/ union room and given out for use by students under the monitoring of the Sports cum common

room representatives. • Gym facilities are available for the use of the students. • Periodically necessary steps were taken by the college authority to nurture the sports activities of the students. Maintenance of Computers and IT facilities: • Principal decides about purchasing necessary IT equipment as per recommendations received from the departments of the college. • IT facilities are maintained by computer skilled personnel and they periodically up-grade the IT resources. • The IT facilities are recorded in the stock register. • There is an ICT facility in the college that is supervised by experienced teachers. • Outsourcing is done for maintenance/repairing of Computers/Printers/Xerox machines

https://kccollege.ac.in/admin-panel/CKUPLOAD/226745892.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	SC/ST/OBC stipend, Merit scholarship, Kanyashree Prakalpa, Minority Scholarship, Jindal trust Fellowship	1996	19222200
b)International	NIL	Nill	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Bridge courses	02/09/2019	780	Each Department

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	TCS training	37	37	Nill	Nill

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
TCS	10	Nill	NIL	Nill	Nill

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	7	B. A.	Poitical Science	The University of Burdwan	M.A.
2020	3	B. A.	sanskrit	Visva-Bharati, Rabindra Bharati, Vidyasagar University	M.A., B.Ed.
2020	10	B. Sc.	Zoology	The university of Burdwan	M.Sc., B.Ed.
2020	3	B. Sc.	Physics	The university of Burdwan	M.Sc.

2020	6	B. Sc.	Mathematics	Visva-Bharati, The University of Burdwan	M.Sc., B.Ed.
2020	3	B. Sc.	Chemistry	Burdwan University, Alipurduar University, Gour Banga University	M.Sc., B.Ed.
2020	1	B. A.	English	North Bengal University	M.A.
2020	5	B. A.	Geography	The University of Burdwan	M.A., B.Ed.
2020	1	B. A.	Education	Netaji Subhas Open University	M.A.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	1
Any Other	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Youth Parlament Competition	District Level	96
Annual Sports	Institute Level	260

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student

2019	NIL	National	Nill	Nill	NA	NA

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Institute has a Students' Union. The Student Union is a body constituting the representative of the students, the members of the council are elected by student election. In various academic and administrative sub-committees of the Institute, a student representative is always there to look after the welfare of the students. The constitution of the body follows the statute of Burdwan University. Funding of the council is collected from the students' subscription and Institute also helps them when necessary. The Students' Union is very active in the sense that they help in organizing various cultural programmes, sports and games, social and celebrating various observation days.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

It is necessary to have the practice of decentralization and participating management for the smooth, efficient and successful functioning of any institution. The principal of the institution has decentralized his powers by forming various Advisory Committees and a subcommittee consisting of

teaching and non-teaching staff for the smooth running of the institution. Also, there are departmental coordinators in each of the departments who are endorsed to look after various departmental aspects like preparing departmental load distribution, conducting class tests, conducting departmental seminars/workshops and organizing educational tours, etc.

6.1.2 – Does the institution have a Management Information System (MIS)?
Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	**The admission process is based on a fully online de-centralized process as per the guideline of the Govt of WB and the affiliating University of Burdwan. Students are selected based on the marks obtained in 102. Each applicant must satisfy the eligibility criterion of the affiliating University of Burdwan. Each department scrutinizes the pre-admission data of the students. The College offers a help desk facility to address all admission-related queries of the applicants.**
Industry Interaction / Collaboration	**Due to the Covid-19 pandemic, physical interactions with the industry were not possible during the year.**
Human Resource Management	**As per the directions of HRMS of the Government of West Bengal. Staff development and skill-building programs are organized by the College. CAS promotion policy of the Higher Education Department, Govt of WB is followed. As per the guideline of Govt of WB, the teachers are benefited from the Provident fund, Gratuity, and Leave Encashment. The Principal, Teachers' Council, Advisory committees, Sub-Committee, and the Bursar ensure active monitoring of all College functioning. Faculty members attend orientation and refresher courses from various HRDC. Maintenance/up-gradation of computers and software are regularly done. The laboratory staff members are also trained in-house.**
Library, ICT and Physical Infrastructure / Instrumentation	**The library functions under an advisory committee (namely Library Committee) duly constituted by the active teachers of the college. The college has a well-stocked central digital library and each department has a departmental library for students and teachers. Latest books catering to the curriculum, and advanced reading material are purchased each year. The IT infrastructure and instrumentation facilities are updated regularly. The Committee also integrates the feedbacks regarding the library**

	received from teachers and students. The college provides a free wi-fi campus for smooth internet connectivity that enables students and teachers a reader-friendly campus. The office at the administrative building and financial accounts are IT-enabled. Some of the classrooms are enabled with audio-visual facilities / e-classrooms. The college has an ICT room and a virtual classroom.
Research and Development	Some faculty members are engaged in their doctoral research as well as individual research. The college offers essential support for research and development activities. Workshops and Seminars are organized to cultivate the research interest. Teachers are encouraged to apply for projects under UGC, DST, and other funding agencies. One Faculty has received a project from West Bengal Biodiversity Board, Dept of Environment, Govt WB.
Examination and Evaluation	The institute follows the guidelines of examination and evaluation issued by the affiliating University of Burdwan from time to time. The end-of-semester examinations are conducted following the notification of the University of Burdwan. In addition to the University end-of-semester examinations, the progress of students is monitored and evaluated through continuous evaluation (internal assessment) in the form of class tests, assignments, presentations, group discussions, quizzes, etc. Under-performing students are specially monitored and guided. The marks thus obtained by the students in the internal assessment are uploaded to the web portal of the affiliating university.
Teaching and Learning	❖ Departments distribute the workloads (lectures and tutorials/practicals) amongst the departmental teachers through a consultative process as per teaching requirements. The specialization of teachers is taken into account for distributing class loads as far as practicable. The Routine Advisory Committee frames the timetable before the commencement of an academic session. The Academic Committee monitors the progression. Individual timetables are uploaded on the notice boards and distributed through online communication platforms for the use of the students. In offline mode, we have used Chalk and Talk method, ICT, Powerpoint presentation, etc. In the online mode in a pandemic situation, we have used various online platforms like Google Meet, Zoom, team link, etc. We have conducted various seminars, workshops, and tutorial classes.
Curriculum Development	Being a college affiliated with The University of Burdwan, there is no scope to develop a curriculum. The college strictly follows the curriculum designed by the affiliating university. The Curriculum offers Generic electives (GE), Ability enhancement Credit courses (AECC), Skill Enhancement Credit Courses (SEC), Discipline

Specific Electives (DSE), Projects, etc. A few teachers are members of the Board of Studies (BOS) in the affiliating University and contribute to discussions/interactions held in the BOS meetings to improve and enhance the curriculum.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Examination	Information of semester-end University examination dates and schedules is available on the website of affiliating the University of Burdwan and the college website provides links to the relevant sites. Students are also notified through WhatsApp and telegram. All internal assessment notices are given in departmental WhatsApp groups and telegram well in advance of examination dates. The College has an in-house printing facility for question papers and exam-related documents. The affiliating University of Burdwan communicates with teachers for paper-setters and reviewers.
Planning and Development	The aims and objectives, the mission, and vision statements of the institution are available on the college website and at the entrance of the administrative building. The feedback from the stakeholders is analyzed. The college offerers a grievance redressal Cell and its details are available on the college website and strategic area of the college campus. At the time of admission and the beginning of each semester, students are offered the Generic Electives, SEC, and Discipline Centric Electives. Students' attendance and internal assessment are monitored. Information about all upcoming and recent events is notified electronically (WhatsApp, telegram, website) and on notice boards.
Administration	The advertisements of recruitment and notifications of all upcoming and recent events etc are published on the college website. Information about admission, academics, administration, and facilities is available on the college website. The College is gradually progressing towards a paperless office.
Finance and Accounts	Payments/fees are received mostly through online mode. Payments made by Cheque, NEFT, cash in case of an amount less than Rs. 5000.00/-, cash for prizes, etc. All accounts are computerized with Tally ERP 9. Salary of teachers and non-teaching staff are made through PFMS.
Student Admission and Support	The admission process is fully online. The grievance redressal procedure during admissions is also through mail and help desk mobile number. The college website has dedicated pages with all information related to admissions (viz, Admission criteria, procedure/steps of online application, uploading of documents, payment of application

fees, courses offered, subjects offered, combinations of subjects, list of teachers in departments, etc) in the college website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Joyita Mukherjee, Assistant Professor, Dept of Zoology	Ecological modelling global conference	UGC	178530

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	Basics Computer Learning (MS excel)	22/11/2019	25/11/2019	Nill	14

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
STC on NAAC and CBCS	1	11/02/2020	17/02/2020	7
Induction Training/Orientation Programme for Faculty in	1	26/06/2020	24/07/2020	29

Universities/Colleges/Higher Educational Institutions				
4-Week Induction/Orientation Programme for Faculty in Universities/Colleges/Institutes of Higher Education	1	04/06/2020	01/07/2020	28
Online One Week Faculty Development Programme on Indian Literature and Languages: Paradigms and Praxis	1	13/05/2020	19/05/2020	7
Orientation Programme/Induction Programme	1	26/06/2020	24/07/2020	29

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
19	7	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group Savings Linked Insuerence Scheme (GSLI)	Group Savings Linked Insuerence Scheme (GSLI)	Scholarship, Freeship

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute conducts audits of the financial statement made by the accountant in each financial year. Internal audit: The Governing Body of the institute appoints a Chartered Accountants M/S N.B. Bal Associates on a contract basis to audit the financial statements prepared by the accountant of the college. External audit: The external audit committee set up by the DPI, Govt. of West Bengal audits the books of accounts in each financial year and submits the audited report to the institute. The Principal tabled the report in Governing Body meeting for approval and submit the extract of the resolution along with the audited report to DPI, Govt of WB. The appointed auditor is M/S A Bansal Co. However, in case of any discrepancy arrived, CAG may inspect the audit of the Institute.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government	Funds/ Grnats	Purpose

funding agencies /individuals	received in Rs.	
P C Chandra group	97000	1. "Save Water Campaign" for developing a Rainwater Harvesting System 2. "Stop The Drop" (water conservation project)

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6.4.3 – Total corpus fund generated

91849891.08

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	NA
Administrative	Yes	DPI,(Auditor: M/S A Bansal Co.) Govt. of West Bengal	Yes	Auditor (Ms N B Bal Associates) appointed by GB, KCC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

Training programme for non-teaching staff of the college on Basics of MS excel.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

a) Initiative to apply for DBT star College Scheme under strengthening component b) Development of Medicinal Garden c) Establishment of a new auditorium

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Quiz	07/11/2019	07/11/2019	08/11/2019	50
2019	YPC (Youth Parliamentary Competition)	07/11/2019	07/11/2019	08/11/2019	120
2020	Observation of International Womens Day	13/03/2021	13/03/2020	13/03/2020	163
2019	Cloth distribution on the occation of Durgapuja	27/09/2019	27/09/2019	27/09/2019	123
2019	Tobacco control programme	13/11/2019	13/11/2019	13/11/2019	80

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Observation of International Women's Day	13/03/2020	13/03/2020	76	87

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar Energy (600KW)

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	8
Provision for lift	No	Nill
Ramp/Rails	Yes	7
Braille Software/facilities	Yes	8
Rest Rooms	Yes	10

Scribes for examination	Yes	8
Special skill development for differently abled students	Yes	7
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nill	1	Nill	1	Cloth distribution on the occation of Durgapuja	• Distribution of cloths among 100 economical weaker villagers • Food packet for family	23

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hanbook for Human Values Krishna Chandra College	13/10/2017	The institute has published the Handbook for Human Values Krishna Chandra College. The handbook contains key principles of good conduct, human values and practice of professional ethics for all the stakeholders of the institute.
KCC Code of Conduct for Non Teaching Staffs	13/10/2017	This code of conduct contains the conduct to be followed by the non teaching staffs of the college. This code of conduct is also uploaded in our institutional website.
KCC Code of Conduct for Principal and Teachers	13/10/2017	This code of conduct contains the conduct to be adhered by the principal and the faculty members of the college. This code of conduct is also uploaded in our institutional website.
KCC Code of conduct for students	13/10/2017	his code of conduct contains the conduct to be adhered by the students. This code of conduct is also uploaded in our institutional website. At

the beginning of each academic sessions students are made aware of this code of conduct.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Observation of Independence day	15/08/2019	15/08/2019	69
Observation of Teachers' day	05/09/2019	05/09/2019	110
Observation of Republic day	26/01/2020	26/01/2020	88
Observation of Gandhiji's Birthday	02/10/2019	02/10/2019	34

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Following are the initiatives taken by the college to make the campus eco-friendly • Green generator • Plastic-free campus • Herbs and medicinal garden • Bi-cycle friendly campus • separate dustbin for degradable and non-degradable waste • Energy-saving LED bulbs, tubes, and BEE star rated electronic appliances

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

KRISHNA CHANDRA COLLEGE Hetampur, Birbhum BEST PRACTICES IN OUR INSTITUTION Best Practice I • Title of the practice: Social Responsibility together with teaching-learning. • The context that required the initiation of the practice: The institute is situated in the rural Birbhum district. The institute was founded in 1897 by Maharani Padma Sundari Devi of the Hetampur Raj Family to provide higher education in this area. From that time, the institute is one of the torch bearers of higher education in this area. However, proper education does not only mean teaching in a room bounded by walls. The true value of education can be achieved only when it can be applied for the good of the society that we live in. Also, the neighbouring areas where the institution is situated contain a large population of economically and educationally weaker communities. To extend the true value and benefit of education to society we believe that this practice may be useful. • Objectives of the practice: The primary objective of the practice is to provide the benefits of education to society and also to raise social awareness of various contemporary issues. With this practice, it is possible to help the local communities to solve their various problems which mainly arise due to the lack of education or transportation issues, or economical weakness. • The Practice: The institute

provides good quality education to the local population. The institute has a good IT facility through which the college is providing technical education to the students coming from Hetampur and the adjacent local village areas, where most of the people have lack of knowledge about the computer. The institute has strong mentoring programs, that help to understand the various student-related issues. Also, the institute organizes several awareness programs each year, to educate the local people about the concurrent issues. The institute has a strong NSS unit to do social work in the local areas. The college also has a strong NCC unit 3/15 BENGAL BN NCC, KC COLLEGE. In this academic year the unit was actively involved in carrying out 13 extension and outreach activities like observing world forestry day, world health day, world water day, performing tree plantation drive, Pulse Polio immunization drive, etc. In each year the institute organizes cloth donation and food donation camps to help local economically weaker communities. The institute works to eradicate superstitions in local village areas. The institute organizes several gender equity programs. Our institute organizes various types of cultural programs. In this academic year, our institute organized District Level Youth Parliament Competition -2019 in Birbhum. • Obstacles faced if any and strategies adopted to overcome them: Implementation of such practices requires large manpower. Another important obstacle is the huge pressure of the syllabus in the CBCS system. After completing the syllabus and other administrative works teachers and students get little time. With the participation of a large no of faculty, non-teaching staff, and students we have solved the manpower and other issues. Also, we are trying to reach as many as possible beneficiaries. The greatest obstacle we faced is due to the outbreak of COVID-19 in the last quarter of the academic year. We are waiting for the resumption of normal activities to extend the benefit of this practice once the COVID-19 situation normalizes as far as possible. • Impact of the practice: The above practice has a long-term effect on society. With good teaching-learning in the practice, it motivates students to pursue higher education. About 39 students in this year from our institution were admitted to higher education. The social activities of the NCC have a great impact on society in conserving nature along with raising environmental awareness, human values. In this academic year, the institute organized a food and cloth distribution program from which almost 100 villagers were benefited. • Resources required: Following such practice requires a large amount of manpower and time. The availability of a large number of dedicated teachers, non-teaching staff, and students makes it possible to continue such practice. Also organizing programs under this practice requires financial assistance. Best Practice II • Title of the practice: Green Initiative for Sustainable Future. • The context that required the initiation of the practice: In the last century, the pace of industrialization resulted in many developments in the world. However, most industrialization caused severe damage to our environment by increasing pollution in the environment, reducing water resources. The pollution of the environment resulted in climate change, adverse effects on health. But stopping the whole process of industrialization is not a solution to the above problems. Instead, if we incorporate environmentally friendly resources into industries as well as in our

everyday use, this practice may help stop the gradual deterioration of the health of our environment. Implementation of such a practice require proper awareness about various environmental issues. • Objectives of the practice: The main objective of the issue is to aware the local population, students about the various environmental issue. Also, we want to convey the message that how we can prevent damage to our environment by properly following environment-friendly procedures. • The Practice: To follow such practice we first aware newly admitted students to our college how global warming is leading towards ice melt in polar caps, in the Himalayas, and resulting in unusual floods and droughts in various regions of the world. We also made them aware of how the increase in carbon and other harmful particles in the breathable air causes various lung diseases. Also, as we are an agriculture-friendly country, our agricultural process requires a large amount of water, leading to some wastage of water. So we make them aware of how we can reduce carbon footprint by using alternative energy like using solar energy, using LED lights, and BEE star-rated appliances to reduce the usage of formal source sources of energy. In our college, we have fitted LED lights and BEE star-rated appliances to reduce carbon footprint. We also have a solar panel in our college to meet a small portion of our energy requirement. We train our students to switch off electronic appliances like lights, fans, desktops when not in use. We also monitor how they are applying the aforementioned practice. We also make them aware of how afforestation can be helpful for the restoration of health in our nature. We encourage them to actively participate in various activities that aim to increase vegetation. Also, encourage students to convey the message to villagers that how we can stop energy wastage, use green energy, etc. In our college, we also organize a tree plantation program to increase vegetation in our college. In our college, we have a medicinal garden which contains a vast variety of rare and valuable medicinal plants. We have also installed a rainwater harvesting system in our college to conserve water. • Obstacles faced if any and strategies adopted to overcome them: Implementation of this practice requires large manpower, a great amount of time as well as patience. Due to the academic load the students, faculty members, non-teaching staff have little time to contribute to this practice. However, working in some extra time all the stakeholders have contributed to this mission. • Impact of the practice: It is prudent to note that the outcome of such a practice can not be seen in a small amount of time. The outcome of such practice can only be seen globally after a large amount of time if a large section of the population contributes globally. However, some benefits of this practice may be seen locally such increase in the number of plants on the campus, storage of water, etc. Due to this practice, environmental awareness among the local people is gradually increasing. • Resources required: Following such practice requires a large no of participation. The involvement of a large no of dedicated teachers, non-teaching staff, and students make it possible to pursue such practice. Also organizing programs under this practice requires financial assistance from various sources.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website,

provide the link

https://kccollege.ac.in/admin-panel/CKUPLOAD/691805503.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Being a more than a century-old institution in the region, it has played a pivotal role in higher education in the Birbhum and its adjacent districts in the middle part of West Bengal. The institute aims to provide the best quality of education among all students irrespective of their caste, creed, and gender. The institute aims to contribute to national development as well as regional development through the dissemination of specialized knowledge and skills. The college always tries to implement distinctiveness in the work. Almost all the students of the college are from the surrounding villages. The number of girl students is also good in a number. Most of the students are from the poor economic background. Although, they are not poor in merit, knowledge, and humility. The tuition fee and living cost at the hostel of the institute are pretty low compared to other institutes of the district. The teachers identify their hidden talent, encourage them to be cognizably sound and ethically strong, and bring them into the mainstream of higher education. The institute aims to motivate them to contribute to society by acquiring proper knowledge. To make teaching more interactive, the institute uses several ICT resources and several modern techniques. The institute is also gradually ramping up its infrastructure from several grants received from the state and central governments. This year we have applied to the DBT star college scheme under the strengthening component to receive financial assistance. Various eminent personalities/visitors are being invited to the institute for the guidance of the students on several issues. The institute conducts special health-related Seminars/workshops and health check-up camps to find out the health issues of the students. Moreover, the faculty members of the institute together with non-teaching staff and students participate in various social activities, such as distributing clothes and food among the economically weaker villagers this year. The institute also has a strong NSS unit that conducts various social activities. Also, the institute works in the field of raising awareness about environmental issues like conserving water, using environmentally friendly energy sources, stopping wastage of energy, etc. among the villagers. However, due to covid 19 in the last quarter of the academic year, all the offline activities got impacted.

Provide the weblink of the institution

https://kccollege.ac.in/admin-panel/CKUPLOAD/1435772233.pdf

8.Future Plans of Actions for Next Academic Year

The College is committed to its mission and vision. Following are the future plans of the college: • More emphasis on teaching-learning, • More emphasis on research, • The college will try to start a new Post Graduate Course in Bengali • In view of the current Covid scenario the college will try to subscribe G-Suite for online classes • Adequate numbers of Seminars, Lecturer series, Hands-on training, and Workshops will be arranged for the development of teachers and students • To organize an FDP for the teachers on e-content development. • To apply for funds from UGC, DBT, etc for the development of the laboratories as per CBCS curriculum. • To construct a seminar hall and new classrooms.