

NOTICE INVITING TENDER (NIT)
KRISHNA CHANDRA COLLEGE, HETAMPUR, BIRBHUM

Ref. No--2024/03

Date:---12-6-24

Subject: Tender for Maintenance of Computers, Printers, and Laptops.

Krishna Chandra College, Hetampur, Birbhum, invites sealed tenders from reputed and experienced service providers to maintain computers, printers, and laptops. The tender is for an initial period of three months, with the possibility of an extension for an additional nine months based on satisfactory performance.

Scope of Work:

1. Maintenance Services:

- Comprehensive maintenance of all computers, printers, and laptops within the college premises.
- Regular preventive maintenance and troubleshooting of hardware and software issues.

2. Verification and Submission:

- Interested parties must physically verify all computer positions within the college.
- Tenders must be submitted within 10 days from the date of this notice.

3. Service Duration:

- **The initial contract period is for three months.**
- Upon satisfactory service, the contract may be extended for nine months.

4. Visit Frequency:

- A mandatory weekly visit to the college for maintenance purposes.

5. Parts and Components:

- If any parts are required for maintenance, the college will pay for these parts.

Eligibility Criteria:

- The bidder must have prior experience in providing maintenance services for computers, printers, and laptops.
- The bidder should be able to provide evidence of satisfactory service to other institutions or organizations.

Submission Details:

- Tenders should be submitted in a sealed envelope marked "Tender for Computer, Printer, and Laptop Maintenance".
- The envelope should contain the following documents:

- Company Profile
- Details of previous experience
- Quotation for services
- Any other relevant documents



Goutam 12/6/24

Principal
KRISHNA CHANDRA COLLEGE
Hetampur, Birbhum

Contact Information: - Dr. Goutam Chatterjee- Principal, Krishna Chandra College- Email: principal@kccollege.ac.in

- Phone: 9434015200 / 6294670390. The college reserves the right to accept or reject any tender without assigning any reason. (Principal, KCC, M-9002244569)

Copy to -1. College Notice Board ,2, Panchayet Notice Board,3. College Website, www.kccollege.ac.in